

Instructions for Chairmen and Co-Chairmen for Poster Sessions at PhD Day

At PhD Day, there will be approx. 300 posters presented in 30 sessions. Each poster session has been assigned a Chairman (VIP) and two Co-Chairmen (3rd year PhD students).

As Chairman and Co-Chairman you are expected to:

- Read the abstracts for your session in advance and think of at least one or two questions you would like to ask during the presentations.
The abstract book will be available on <http://phd.health.au.dk/doingaphd/phdday/> during December.
- Be at your poster session no later 11:05 in order to divide the assignments between the Chairmen.
For information regarding the location and instructions for the poster presentations, please see <http://phd.health.au.dk/doingaphd/phdday/>
Run the session - in English - between 11:15-12:45.
- Please visit each poster in your session and allow the presenter to give a 4-minute presentation followed by 2-3 minutes for questions. Please keep the time.
- Fill in the form that you will be given at your session. You must acknowledge the presence of each student in the session.
- Choose the student who did best in your session. Please consider:
 - Intelligibility to someone outside the field of the PhD student
 - Layout (relation between text and illustrations)
 - Clarity (purpose, hypothesis)
 - Logical presentation
 - Enthusiasm
 - Please take into consideration how far into the project the student is
- Please note that both Chairman and Co-Chairmen have to sign the form.
- As quickly as possible, please return the form to the registration desk in the foyer of the Lakeside Lecture Theatres or to one of the many student helpers.

Helle Møllerup

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On behalf of the Organizing Committee

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