CV instructions

Choose one of the job ads posted within your 1st priority of the career tracks. It is **not** important that you match 100% with the criteria listed in the job ad. Try to tailor your CV to the chosen job ad as best as possible, based on your own skills and competences. During the workshops we will work with your CV and help you identify key skills and competences. You should therefore consider this a CV-in-progress, and know that we will add to it during the workshops. Remember that you will be presenting your CV for a group of peers on day 2, and that this is a mandatory exercise.

Please use the downloadable CV-template (powerpoint format), and create your CV-poster with that. We have uploaded an example of a CV-poster for inspiration.

Send your poster to trykkeri@au.dk, cc summitaarhus.2019@au.dk, no later than August 12, 2019, and we will print your CV-poster free of charge. In the subject line you should write "Poster – NorDoc PhD Summit". Both pdf and ppt formats will be accepted.

Need a little help filling out the specific sections?

Work experience: Choose your 3 latest/current employments or 3 most relevant employments for your selected job ad. Put emphasis on the competences you have obtained/tasks you have done that are relevant for the chosen job ad. In Denmark, a PhD counts as work experience but is also listed as education. Only elaborate the skills and tasks you have done during your PhD under "work experience".

Education: Write your 3 highest degrees

Publications: Choose your 3 most significant publications either relevant for your chosen job ad or to represent your research skills.

Key skills: Identify your key skills and present them using 1-2 words. Select the most relevant skills for the chosen job ad.

Scientific activities: Mention only the scientific activities considered most relevant/important for the job ad you have chosen. In the CV-template we have given some examples, but you may state things we did not include in the template, and it is not mandatory to include the examples we have given.

Grants, awards, and achievements: Choose your 3 most significant/relevant grants, awards and/or achievements.

Other experience: Mention only your other experiences considered relevant for the job ad you have chosen. In the CV-template we have given some examples, but you may state things we did not include in the template, and it is not mandatory to include the examples we have given.