

## *PhD Day*

*Friday 15 January 2010*

### **Guidelines for oral presentations**

Twentyfour abstracts have been selected for oral presentation. These will be held in four parallel sessions, six presentations in each. The chairmen of each session will select the "best" presentation in the session, which will be rewarded with a prize.

#### **Oral presentation guidelines**

- The presentation should be timed for 10 min allowing a further 5 min for discussion.
- The format of the presentation should be as for a 10-min talk at a conference.
- *The presentation should be made on Powerpoint for PC, and sent to Inge Haislund (iha@sun.au.dk) not later than 17.00 on Wednesday 13 January. On the Friday morning, please go to the auditorium where your presentation will be held at 7.30 to check that it has been satisfactorily loaded. Take your presentation on a USB flash drive (memory stick) just in case.*
- We recommend that you use at most 10 slides, and that your presentation should be made understandable for non-specialists.

#### **Criteria for selection of "best" presentation**

The chairmen will be asked to make their selection on the basis of the following points

- Intelligibility to someone outside your field.
- Clarity of slides.
- Clear relation between presentation and illustrations.
- Use of slides to give structure to the talk (and not just to read from)
- Clarity of purpose (hypothesis).
- Progression (content presented in a logical order).
- Clear conclusion.
- Account will be taken of the stage of the presenter in his/her project.