

Instructions for chairs and co-chair at oral sessions at the PhD Day 2023

There will be five oral sessions. Each oral session has been assigned two senior chairs (VIP) and one co-chair (3rd year PhD student).

The oral sessions take place from 10:35 to 12:05 in the Lakeside Lecture Theatre auditoriums.

As chair/co-chair, you are expected to:

- Read the abstracts for your session in advance and think of at least one question you would like to ask during the presentations, besides giving feedback.
 - o [The abstract book will be available on the website](#) in early December at the latest – find your session by searching your name in the file.
- Be at your session 20 min. early in order to divide the assignments between the chairs.
 - o [Find information regarding instructions for the flash talk presentations](#)
 - o Find information about locations [in the abstract book here](#)
- Run the session in English. Each presentation is **10** minutes followed by **5** minutes for feedback and one or two questions. Please keep the time.
- Acknowledge the presence of each student in the session – you will receive a list of names so you can tick off the presenters. The list is then handed in at the reception-area.
- **Give short oral feedback to the presenters**, also emphasizing the positive aspects. The guide on next page is meant as inspiration on what to give feedback on. The points are not listed in prioritized order.

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On behalf of the Organizing Committee 2023

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Guide for feedback – potential topics

Feedback for oral presentations:

Were the importance and perspectives comprehensible to people outside the research area?

Are the slides easy to understand?

— Was the content presented in a logical sequence (progression)?

Do the slides support the talk?

Are aims and hypotheses clear?

Was the conclusion unambiguous?

— Good things that could be highlighted

Advice for future presentations

— Ask a question