

## TERMS OF REFERENCE for the Scholarship Committee at Health

### The Scholarship Committee's purpose

The purpose of the committee is to recommend the award of faculty scholarships on the basis of a qualified academic evaluation of the applicant's qualifications and potential, the academic level of the PhD project and the quality of the research environment.

The evaluations will support the departments' subsequent decisions about which applicants they will support with their own funds.

The work of the committee supports the recruitment of researchers at the faculty.

### The Scholarship Committee's responsibilities

The committee considers applications for scholarships twice a year before making a recommendation to the dean for the award of faculty scholarships.

The committee makes recommendations regarding the awarding of:

- Full ordinary PhD fellowships (faculty fellowships)
- Fully financed Integrated PhD fellowships (faculty fellowships for integrated PhD programmes)
- Other fellowships/scholarships awarded on the recommendation of the dean (or vice-dean for research)

(At least) twenty faculty fellowships are awarded each year. The fellowships are personal and are awarded in two rounds of applications per year (approx. ten fellowships per round).

Decisions on the award of faculty scholarships are made by the dean, while decisions regarding admission to the graduate school are made by the head of graduate school.

The committee's academic assessment of the applications received is intended to help the departments in their allocation of departmental funds, and also ensures that the applicants meet the academic requirements for enrolment in the graduate school.

### The Scholarship Committee's composition and selection

The committee consists of 21 members:

- 17 specially selected academic staff members from Health
- The head of graduate school
- The graduate programme heads

Alternates/deputies are not appointed.

The members are appointed by the dean for a two-year term. Approx. fifty per cent of the committee may be reappointed for a further two years.

Efforts are made to strive for academic and gender diversification among the appointments in relation to the subject areas at Health. The committee as a whole should be highly qualified as the committee's validity and authority is grounded in the research



experience of its members. Each of the members must be a recognised authority within research and talent development, and each is appointed on the basis of their ability to contribute to the committee's purpose.

### **The Scholarship Committee's tasks and procedures**

The committee is responsible for assessing the applications received and recommending admission and allocation of scholarships. The recommendation is based on an overall assessment of the applicant's competences, talent and project.

The head of graduate school and the graduate programme heads have special responsibility for assessing the suitability of the project as a PhD project, as well as the composition of the group of supervisors.

The graduate school offers enrolment if the academic quality of the project is assessed as being sufficiently high and if the candidate meets the graduate school's criteria (degree programme level, linguistic competence, the project's suitability as a PhD project, etc.).

The committee meets twice yearly (in May and November, respectively) in connection with the application rounds. In addition, the committee may be convened on an ad hoc basis as required. A certain amount of work should be expected in connection with the assessment of the applications.

The PhD Administration prepares schedules prior to the application rounds.

The dean appoints a chair and a vice-chair from among the committee's academic staff members. The chair leads the committee's meetings. The PhD Administration is responsible for the administrative support of the committee.